

---

# **COUNCIL**

# ***BULLETIN***

---

**Issue Number 03/2019**  
**Friday, 25 January 2019**



---

Compiled, designed and produced by  
Customer Services Directorate - Governance

Contact: Kim Partridge  
Telephone: 01992 564443

---

*Epping Forest District Council*  
[www.eppingforestdc.gov.uk](http://www.eppingforestdc.gov.uk)



---

## PART A - FORWARD DIARY

---

### Key to abbreviations:

---

<b>CC</b>	Council Chamber	<b>Cab Off</b>	Cabinet Office
<b>CR1</b>	Committee Room 1	<b>CONF</b>	Conference Room (1st floor)
<b>CR2</b>	Committee Room 2	<b>CH OFF</b>	Chairman of Council's Office
<b>MR</b>	Members' Room	<b>TR RM</b>	Training Room
<b>TBD</b>	To be decided	<b>HEM</b>	Hemnal Street Offices.
<b>TBN</b>	To be noted	<b>HH</b>	Holmefield House
<b>TBC</b>	To be confirmed		

---

Other venues are shown in full.

---

## Week One: 28 January 2019 – 3 February 2019

---

Monday 28 January	7.00pm	Audit and Governance Committee		CC
Tuesday 29 January	10.00am 7.30pm	Licensing Sub-Committee Neighbourhoods Select Committee		CC CC
Wednesday 30 January	7.30pm	District Development Management Committee		CC
Thursday 31 January	7.00pm	Overview & Scrutiny Select Committee Framework Task & Finish Panel		CR1
Friday 1 February				
Saturday 2 February				
Sunday 3 February				

---

## Week Two: 4 February 2019 – 10 February 2019

---

Monday 4 February	10.00am 5.00pm	Licensing Sub-Committee Senior Management Selection Panel		CC CR1
Tuesday 5 February		<del>Governance Select Committee</del> - Cancelled		
Wednesday 6 February	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee East Area Planning Sub-Committee East		CR1 CC
Thursday 7 February	7.00pm	Cabinet		CC
Friday 8 February				
Saturday 9 February				
Sunday 10 February				

---

**Week Three: 11 February 2019 – 17 February 2019**

---

Monday 11 February	5.30pm	Senior Management Selection Panel		CR2
Tuesday 12 February	9.30am 7.00pm 7.30pm	Senior Management Selection Panel Epping Forest Youth Council Resources Select Committee		CR2 ESC CR1
Wednesday 13 February	7.00pm 6.30pm 7.30pm	Leisure Management Contract Partnership Board Briefing – Area Plans Sub-Committee West Area Planning Sub-Committee West		HH CR1 CC
Thursday 14 February	7.00pm	<del>Local Plan Cabinet Committee</del> - Cancelled		CC
Friday 15 February				
Saturday 16 February				
Sunday 17 February				

---

**Week Four: 18 February 2019 – 24 February 2019**

---

Monday 18 February	6.00pm	Member Training – Safeguarding		CR1
Tuesday 19 February				
Wednesday 20 February	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee South Area Planning Sub-Committee South		CR1 CC
Thursday 21 February	6.30pm 7.30pm	Chairman’s Briefing - Council Council		CR1 CC
Friday 22 February				
Saturday 23 February				
Sunday 24 February				

---

## **PART B - GENERAL INFORMATION**

---

### **1. OVERVIEW & SCRUTINY SELECT COMMITTEE FRAMEWORK - REVIEW**

The Task and Finish Panel established by the Overview and Scrutiny Committee to review the structure of the current select committee framework met for the first time on 21 January 2019, to consider the scope of the review exercise. The Panel expressed disappointment at the level of attendance at the meeting from amongst the chairmen and vice-chairmen of the current select committees and other members that had expressed concern to the Overview and Scrutiny Committee in relation to the initial proposals for the restructure of the select committee framework that were considered in October 2018. The Panel needs to work quickly, in order that the establishment of an appropriate select committee framework for the next municipal year can be considered by the Committee at its meeting in April 2019. The next meeting is to be held on 31 January 2019 and the Panel would encourage such members to participate in the review process.

(Further information: Steve Tautz ext 4180)

### **2. GOVERNANCE SELECT COMMITTEE - 5 FEBRUARY 2019**

The Chairman has kindly agreed to cancel this meeting due to the lack of business.

(Further information: Jackie Leither ext. 4756)

### **3. PLACEMENT OF PEOPLE ACROSS LOCAL AUTHORITIES BOUNDARIES (Pages 11 - 12)**

Please see attached.

### **4. MEMBER WORKSHOP - 8 FEBRUARY 2019 - SUSTAINABLE TRANSPORT AND VIABILITY 12-17.00PM HARLOW CIVIC CENTRE**

The Garden Town team are organising a member workshop open to all members of East Herts, Harlow and EFDC - the session will consider the approach to delivering sustainable transport and increasing the modal share of non car use and how to deal with matters of viability. Although the material will be focused on the Garden Town, it will also have wider applicability.

The agenda is set out below.

Venue - Harlow Council, Civic Centre – Council Chamber – Friday 8th February 2019

12.00 Lunch

12.30 Introduction to the HGGT project

1.45 Break

2.00 Viability Training

3.30 Break

3.45 Sustainable Travel and HGGT

5.15 Close

Please can you advise [bodea@eppingforestdc.gov.uk](mailto:bodea@eppingforestdc.gov.uk) by 30 January if you would like to attend as places are limited. As lunch will be provided, please also advise if you have any dietary requirements.

(Further information: Bliss O'Dea ext 4253)

## **5. CHAIRMAN'S DIARY**

None this week

---

## LICENSING ACT 2003

---

None this week

---

## PLANNING

---

### **1. Appeals Lodged**

None this week

### **2. Forthcoming Planning Inquiries/Hearings -**

25<sup>th</sup> – 28<sup>th</sup> February 2019 - EPF/2499/17 – 13 -15A Alderton Hill Loughton Essex IG10 3JD - Demolition of houses at 13, 15 and 15a, Alderton Hill, and the erection of linked blocks of elderly persons apartments, with integrated care facilities (Use Class C2) with supporting amenity facilities, landscaping, 64 car spaces in undercroft parking at the rear and south side of the block, and associated ground works

14<sup>th</sup> March 2019 – 12a Alderton Close Loughton Essex IG10 3HQ - Residential redevelopment to provide 4 x 3 bed houses – Ian Ansell ext. 4481

### **3. Enforcement Appeals**

None this week

### **4. Appeal Decisions**

None this week

### **5. Tree Preservation Orders**

TPO/EPF/03/19 - 10 Fairbank Close, Ongar, CM5 9HX – effective from 17<sup>th</sup> January 2019.

### **6. S106 Agreements**

None this week

### **7. Changes to Planning Systems**

None this week

---

## PROPOSED PLANNING ENFORCEMENT ACTION

---

None this week

It is important to note, that when enforcement action has been authorised, this includes any subsequent action under Part VII of the Town and Country Planning Act 1990, including a prosecution or an injunction.

Principal Planning Enforcement Officer	Jerry Godden	01992 564498
Senior Enforcement Officer	Clare Munday	01992 564114
Planning Enforcement Officers	Sharon Hart	01992 564113
	Jim Gordon	01992 564530
	Zara Seelig	01992 564379
	Mick Mooney	01992 564713
	Shannon Murphy	01992 564217
Compliance Officer		

---

## **PART C - PORTFOLIO HOLDER DECISIONS**

---

The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.